

Meeting called to order

Officers present: Cecily Goulange, Phil Magovern, Trisha Tetreault

Members present: Linda Curtiss, Joy Vars Ewen, Jen Catolane, Dana Pustinger, Charlie Ransom, Leo Tetreault, Jennifer Hibbins, Denise Hardie, Erika Chait

Minutes: no minutes provided to approve

President's report: Michelle O'Brien stepping down and not seeking reelection for PTA Secretary. Opened up for floor nominations, none.

Linda Curtiss named Volunteer of the Year, announced at EOY assembly.

Vice President's Report: Field Day recap provided. Indoor field day was a "fantastic field day."

Fall Fundraiser – Meadow Farms interested in working with us again, Phil recommends reserving dates, in case we want to work with them again. Trisha suggests moving up a week. Phil will reserve dates, moving forward one week from 2022-23 school year.

Treasurer's Report:

Financial update

Monthly income: \$204.76

Monthly expenses: \$4564.25

Cash on hand: \$39,022.51 total / \$18,682 reserved in student and teacher accounts

Discussion on \$2385.05 in financials noted as "*held by school*"; Jen Catolane advised that she included on spreadsheet at request of class advisor, and that this was funds raised by class and advisor, outside of PTA funds.

Linda Curtiss asked if funds had been dispersed to Mr. Costello for service and training on telescope in library. Trisha noted that she had not received a bill; Linda to request bill.

New Business:

- Officer Elections
 - Secretary floor nominations open; if no one nominated, recruitment will continue. *No nominations.*
 - Uncontested nominations: Trisha Tetreault, treasurer; Phil Magovern, vice-president; Cecily Goulange, president
 - Motion made to vote as slate by Joy Ewen, seconded by Trisha Tetreault
 - Passed unanimously
- Budget Approval

- Major changes summarized: absorbing individual appreciation days into Teacher & Staff Appreciation Week; added discretionary funds: teacher grants (for all teachers and staff to apply and give everyone the opportunity to request funds but also build a process to try to minimize the last-minute requests) and officers expense funds (to support smaller, urgent last minute requests that can be approved by majority of executive team).
- Budget review line by line
 - Discussion: question from Charlie Ransom and reinforced by Phil Magovern about combining field trip funds and teacher grants, in order to eliminate a line item and try to minimize last-minute requests. Cecily Goulange brought up “baby steps” as we change process and Jen Catolane reinforced this idea. Phil Magovern noted that we can move money in the budget throughout the year by member vote.
 - Motion made to accept the budget as presented by Phil Magovern; seconded by Jen Catolane. Budget passes unanimously.
- Agenda addition: Field Day shed cleanup – Chris Graceffa requests clean out of shed so that it can be repaired and then turned back over to PTA for our use. No date set yet, more information to follow.
- August Meeting – gathering consensus on what date should we choose for August meeting. Too early and people might be on vacation, too late and we can’t plan for BTS activities. Aug 10, 2023 date decided.

Motion to adjourn meeting made by Phil Magovern, seconded by Trisha Tetreault, passes unanimously.