

FRES PTA

November Meeting

Thursday, December 12th, 2022 at 7pm

Via ZOOM

Meeting Start: Meeting started by Cecily at 7:01 pm

Officers Present: Cecily Goulange, Phil Macgovern, Trisha Tetreault

Members Present: Leo Tetreault, Charlie Ransom, Alison Wood, Dana Pustinger, Erika Chait, Nanette, Jennifer Hibbins, Jennifer Catalone

Minutes: October minute approval - Trisha motioned to approve and Phil second the motion with unanimous approval

General Information: N/A

Updates: New Otis School Committee Member - Phil Macgovern

-Congratulated him

President's Report: Cecily

1. Holiday concert baked potato dinner and raffle:
 - a. Finalized today
 - b. Raffle - fundraiser
 - i. 50/50
 - ii. Dawn will coordinate
 - c. Baked potato - community building
 - i. Bar - baked potato, butter, sour cream, bacon bits, chili, cheese, etc. with a warm cookie and a bottle of water
 - ii. Approx \$2.75 per potato cost
 - iii. \$5 for 1 potato, 3 potatoes for \$10 and additional potato \$3/each
 - d. Charlie motioned to have 200 potatoes and Trish seconded the motion - all in agreement.
 - e. Flier for dinner - B and W - Erika
2. Holiday gifts – teachers & staff:
 - a. In past have done the breakfast, Cecily spoke with school and other PTAs in the state
 - b. Cecily suggests small gifts for all of the teachers and staff
 - i. Ideas? - Dunkin Donuts, Chocolate into treat bags, craft ornament (need for 41 staff)
 - ii. Budget - \$250, but need to increase to \$310
 - iii. Jen C motions to increase the budget, Phil seconded motion and unanimous passing of motion.

3. Square Dancing for Family Fun Night:
 - a. Cliff B - cost \$625.00
 - b. Cecily to talk with Cliff on dates
 - c. Will vote in January

Vice President's Report: Phil

1. Winter Concert - Gift:
 - a. For Mr. Flower
 - b. Gift card to music shop in Pittsfield - \$25
 - c. Trisha motioned, Jennifer seconded - all in favor
2. Read Across America:
 - a. March 2nd
 - b. Provided books in the past
 - c. Rob Putnam will get back to us
 - d. Scholastic - order the books for the kids ahead of time?
 - e. Phil to get a link for books to order
3. Thunderbirds Game Update:
 - a. Coming February
 - b. Sign ups went out
 - c. Next Thursday Phil needs sign ups back
4. Field Day 2023
 - a. Phil will get dates from the school
 - b. Looking for subcommittee - January/Feb

Treasurer's Report: Trisha

1. Financial update
 - a. Holiday shop
 - i. Brought in approx \$3,000
 - b. Accounts:
 - i. Total income: \$3950.00 for cash calendars
 - ii. Two bank accounts
 1. One for online processing - keep at \$100
 2. Other account keeps the remainder of funds
 3. Classroom accounts to be placed into a savings account?
 4. Jen C motioned to open the savings account and Phil second.
Approved unanimously.
2. PTA Insurance
 - i. Cecily and Trisha met with MA PTA President and Membership chair
 - ii. AIM recommended
 - iii. Reviewed plan options:
 1. Annual cost:
 2. Charlie motioned for 2M policy, personal liability and additional medical coverage, seconded by Phil and approved unanimously

Secretary's Report: Michelle - N/A.

Volunteer Opportunities: Cecily/Phil

1. Baked Potato Dinner:
 - a. Set up 3p-5p
 - b. Serving 5p-6p
 - c. Clean up 6p-8p
 - d. Sign up genius to come
2. Butternut Tubing:
 - a. Table/Fire Pit
 - i. Drink jugs - water and hot chocolate
 - ii. S'mores fixings and make the s'mores
 - iii. Fire set up
 - iv. Banner
 - v. Sign up genius to come

Trisha motioned to adjourn the meeting and Phil seconded the motion. Approved unanimously.

Next meeting: January 12th, 2023 at 7pm via Zoom

Look for a quick recap on Facebook after the meetings!

*****IMPORTANT DATES*****

Tubing forms due 12/16

Holiday Concert Thursday 12/22

Tubing at Butternut Sunday, 1/8

January PTA meeting *via Zoom* Thursday, 1/12

Springfield Thunderbirds game Sunday, 2/26