

November 5, 2020

Meeting Start: 6:02 pm

October minutes were approved. Dana motioned and Jennifer Salzano seconded. All approved.

In attendance: Aimee Magovern; President, Dana Pustinger; Vice President, Jennifer Catolane; Treasurer, Linda Curtiss; Secretary, Jennifer Hibbins Salzano.

PRESIDENT'S REPORT:

- Membership Update: We are at 52 members. Jen and Aimee will send those in. We also had several donations that came in with the membership forms.

VICE PRESIDENT'S REPORT:

- Trunk or Treat wrap-up: We had a good turnout for Trunk or Treat. 100 kids were signed up, 5 cars did not show up. Approximately 80 trick or treaters showed up. Everyone seemed to have a good time.
- Ski Program update: Registration is open till December 6th. The price goes up \$20 if you sign up after November 15th.

SECRETARY'S REPORT:

TREASURER'S REPORT:

- Financial update: We have almost \$26,000 in the bank. Much of that is money coming in from sponsors for the Cash Calendar, \$4350 so far. There is about \$9,000 in classroom accounts and about \$2,500 in the teachers' account, including the \$3000 we put aside for teacher supplies, in which many teachers have taken advantage of. Jen will send out an email to remind teachers to use those funds if needed. We still need to decide what to do with the 6th grade account that was going to be used for graduation. There is \$880 in that account. Everyone agreed to split it equally between all the other classes. Annual filings are done and mailed in. Trunk or Treat cost us just over \$200. We paid for the parent/teacher conference dinner which was \$168. We also paid \$383 for 250 promotional clips that we handed out in trunk or treat bags. There are still over 100 left so we can give those out with other events or possibly along with cash calendar sponsor thank you letters.
- Box Tops Update: Jen sent in \$12 worth of box tops this submission. Unfortunately, the scanned box tops are not adding up to much right now either. According to other groups Jen is part of, the new system is not producing much. Dana and Jennifer Salzano both said they had sent some in to school, but Jen did not receive them. Many products that used to do box tops are not participating any longer.

OLD BUSINESS:

- Fundraiser Update: The total amount collected from the Butterbraid and Pie fundraiser was \$7,107. That includes online and offline orders. Our profit was \$2843. We have to send in a check for just over \$1000 to MCM to cover the offline orders. Top selling class was Mrs. Martin's, and then Mrs. Silk's, followed by Mrs. Tracy's. Mrs. Hamill was the only one who sold any from her class. 5th and 6th grade classes didn't have much student participation either. The sixth grade class account is up to \$1721. They only received \$68 from this fundraiser. The fifth grade only received \$66.
- Book Fair Update: Officially starts on Monday. The online part is already all set up and ready for orders. Meaghan is getting the flyers printed up to be sent home.
- Holiday Shop Update: Tom gave us permission to have the shop run one more day this year but Jen thinks it will be hard to staff it for 3 full days. But if we do it for just the 2 days and make the signup times for 45 minutes instead of an hour, there would be enough slots for each grade to sign up twice, then each grade can be split in half to come to shop. There will still be 2 extra slots left over. Tom will allow 3 people per day to staff the shop.

- Staff Dinner Recap: a dinner of pizzas and salad was provided by Fratelli's and Linda made brownies for desert. Tom sent a photo and a thank you message from him and the staff.
- Cash Calendar: Dawn has been working on reaching out to sponsors. So far we have 27 donors from last year, 2 new donors, and 3 from last year said they weren't able to help out this year due to COVID. We have \$5,200 in donations so far. 5 sponsors from last year increased their donations. Cash prizes are up to \$7,800. Last year we had \$7,175 in prizes. Her goal is \$8,000. All prizes are over \$100 this year.

NEW BUSINESS:

- Virtual Events: We can try for something in later February or March.
- Notes from Student Council: they are planning an outdoor paper airplane contest, a Zoom talent show, a Zoom open-mike, and a Valentine bake sale with cookies. We could try to do a joint event with them.
- Thank you notes for donations: \$340 in donations came in with PTA memberships. The Otis Reservoir Property Owner Association sent a \$100 donation. Vinnie Crow sent an extra \$45 on top of her membership. Susan Durybury, has no children in the school system, sent \$50. All donations are tax deductible.

Next meeting: December 3, 2020

Meeting adjourned: 6:50 pm. Dana motioned, Aimee seconded.